

## AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name <u>Gilford Township</u>	County <u>Tuscola</u>
Audit Date <u>3/31/05</u>	Opinion Date <u>May 27, 2005</u>	Date Accountant Report Submitted to State: <u>July 14, 2005</u>	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☐ yes ☒ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ yes ☒ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
- ☐ yes ☒ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.			✓
Reports on individual federal financial assistance programs (program audits).			✓
Single Audit Reports (ASLGU).			✓

Certified Public Accountant (Firm Name) <u>Anderson, Tuckey, Bernhardt, + Doran, P.C.</u>			
Street Address <u>715 E. Frank Street</u>	City <u>Laro</u>	State <u>MI</u>	ZIP <u>48723</u>
Accountant Signature <u>[Signature]</u>			

**GILFORD TOWNSHIP**  
Tuscola County, Michigan

Annual Financial Statements  
and Auditor's Report  
March 31, 2005

**GILFORD TOWNSHIP**  
Tuscola County, Michigan

Annual Financial Statements  
and Auditor's Report

March 31, 2005

*TOWNSHIP BOARD*

Supervisor.....	James Stockmeyer
Treasurer.....	Ruth Ann Kaijala
Clerk.....	Ruth Spencer
Trustee.....	Nancy Keyes
Trustee.....	Kent Houghtaling

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May 27, 2005

**INDEPENDENT AUDITOR'S REPORT**

Members of the Township Board  
Gilford Township  
Tuscola County, Michigan

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the Township of Gilford as of and for the year ended March 31, 2005, which collectively comprise the Township's basic financial statement required by accounting principals generally accepted in the United States of America. These financial statements are the responsibility of the Township of Gilford's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provide a reasonable basis for our opinion.

The Township has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by U.S. generally accepted accounting principles is not included in the financial report.

Management has not presented government-wide financial statements to display the financial position and changes in the financial position of its governmental activities. Accounting principles generally accepted in the United States of America require the presentation of government-wide financial statements. The amounts that would be reported in government-wide financial statements for the Township of Gilford's governmental activities are not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraphs, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the Unites States of America, the financial position of the Township of Gilford as of March 31, 2005, or changes in its financial position or cash flows where applicable, for the year then ended.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental financial information listed in the Table of Contents is presented for purposes of additional analysis and are not a required part of the financial statements of Gilford Township. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

*Anderson, Tuckey, Bernhardt & Doran, P.C.*

ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS

## GENERAL PURPOSE FINANCIAL STATEMENTS

**GILFORD TOWNSHIP**  
Combined Balance Sheet - All Fund Types  
March 31, 2005

	<u>GOVERNMENTAL FUND TYPE</u>		<u>FIDUCIARY FUND TYPE</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>AGENCY FUND</u>
<b><u>ASSETS</u></b>			
Cash in Bank - Chemical	\$ 143,952	\$ 72,767	\$ 1,069
Taxes Receivable			42,997
Due from other funds	3,011	7,300	
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 146,963</u></b>	<b><u>\$ 80,067</u></b>	<b><u>\$ 44,066</u></b>
<b><u>LIABILITIES &amp; FUND BALANCE</u></b>			
Accounts Payable		\$ -	
Due to other funds		-	\$ 10,311
Due to other governmental units			33,755
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>44,066</b>
Fund Balance:			
Undesignated	\$ 146,963	80,067	
<b>Total Fund Balance</b>	<b>146,963</b>	<b>80,067</b>	<b>-</b>
<b><u>TOTAL LIABILITIES &amp; FUND BALANCE</u></b>	<b><u>\$ 146,963</u></b>	<b><u>\$ 80,067</u></b>	<b><u>\$ 44,066</u></b>

The accompanying notes are an integral part of the financial statements.

**TOTALS**  
**(MEMORANDUM ONLY)**

<b>MARCH 31,</b>	
<b>2005</b>	<b>2004</b>
<hr/>	
\$ 217,788	\$ 202,840
42,997	49,645
10,311	55,806
<hr/>	
<b>\$ 271,096</b>	<b>\$ 308,291</b>
<hr/>	
\$ -	239
10,311	\$ 55,806
33,755	38,205
<hr/>	
44,066	94,250
<hr/>	
227,030	214,041
<hr/>	
227,030	214,041
<hr/>	
<b>\$ 271,096</b>	<b>\$ 308,291</b>
<hr/>	



**GILFORD TOWNSHIP**  
 Combined Statement of Revenues, Expenditures And  
 Changes In Fund Balance - All Governmental Fund Types  
 For The Year Ended March 31, 2005

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>
REVENUES:		
Taxes	\$ 45,146	\$ 137,263
Intergovernmental	56,112	
Licenses and permits	502	
Charges for services	-	
Interest	2,108	432
Miscellaneous	<u>3,618</u>	
TOTAL REVENUES	<u>107,485</u>	<u>137,695</u>
EXPENDITURES:		
Legislative	14,335	
General Government	28,619	
Public Works	48,121	104,135
Recreation and Cultural	1,866	
Public Safety	825	32,314
Payroll Taxes	<u>1,976</u>	
TOTAL EXPENDITURES	95,742	136,449
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>11,743</u>	<u>1,246</u>
OTHER FINANCING SOURCES (USES)		
Transfer to drain fund	(43,406)	
Transfer from general fund		43,406
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER SOURCES (USES)	<u>(31,663)</u>	<u>44,652</u>
FUND BALANCE - BEGINNING OF YEAR	<u>178,626</u>	<u>35,415</u>
FUND BALANCE - END OF YEAR	<u><u>\$ 146,963</u></u>	<u><u>\$ 80,067</u></u>

The accompanying notes are an integral part of the financial statements.

**TOTALS**  
**(MEMORANDUM ONLY)**  
**FOR THE YEAR ENDED MARCH 31,**

<u>2005</u>	<u>2004</u>
\$ 182,409	\$ 177,434
56,112	60,316
502	365
-	1,137
2,540	3,220
3,618	684
<u>245,180</u>	<u>243,156</u>
14,335	11,778
28,619	25,862
152,256	153,791
1,866	4,562
33,139	33,227
1,976	1,985
<u>232,191</u>	<u>231,205</u>
<u>12,989</u>	<u>11,952</u>
(43,406)	
43,406	
<u>12,989</u>	
<u>214,041</u>	<u>202,089</u>
<u>\$ 227,030</u>	<u>\$ 214,041</u>

**GILFORD TOWNSHIP**  
 Combined Statement of Revenues, Expenditures  
 And Changes In Fund Balance - Budget (GAAP Basis) And Actual  
 General And Special Revenue Fund Types  
 For The Year Ended March 31, 2005

	<b>GENERAL FUND</b>		
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE - FAVORABLE (UNFAVORABLE)</b>
<b>REVENUES:</b>			
Taxes	\$ 43,900	\$ 45,146	\$ 1,246
Intergovernmental	58,000	56,112	(1,888)
Licenses and permits	300	502	202
Charges for services	-	-	-
Interest	2,000	2,108	108
Miscellaneous	-	3,618	3,618
<b>TOTAL REVENUES</b>	<b>104,200</b>	<b>107,485</b>	<b>3,285</b>
<b>EXPENDITURES:</b>			
Legislative	14,000	14,335	(335)
General government	30,500	28,619	1,881
Public Works	82,600	48,121	34,479
Recreation and Culture	3,400	1,866	1,534
Public Safety	-	825	(825)
Payroll Taxes	1,800	1,976	(176)
<b>TOTAL EXPENDITURES</b>	<b>132,300</b>	<b>95,742</b>	<b>36,558</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(28,100)</b>	<b>11,743</b>	<b>39,843</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfer to drain fund	(45,000)	(43,406)	1,594
Transfer from general fund			
<b>EXCESS OF REVENUES OVER EXPENDITURES AND OTHER SOURCES (USES)</b>	<b>(73,100)</b>	<b>(31,663)</b>	<b>41,437</b>
<b>FUND BALANCE - BEGINNING OF YEAR</b>	<b>178,626</b>	<b>178,626</b>	<b>-</b>
<b>FUND BALANCE - END OF YEAR</b>	<b>\$ 105,526</b>	<b>\$ 146,963</b>	<b>\$ 41,437</b>

The accompanying notes are an integral part of the financial statements.

SPECIAL REVENUE FUNDS			TOTALS		
BUDGET	ACTUAL	VARIANCE - FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE - FAVORABLE (UNFAVORABLE)
\$128,781	\$ 137,263	\$ 8,482	\$172,681	\$182,409	\$ 9,728
			58,000	56,112	(1,888)
			300	502	202
			-	-	-
150	432	282	2,150	2,540	390
			-	3,618	3,618
<u>128,931</u>	<u>137,695</u>	<u>8,764</u>	<u>233,131</u>	<u>245,180</u>	<u>12,049</u>
			14,000	14,335	(335)
			30,500	28,619	1,881
110,900	104,135	6,765	193,500	152,256	41,244
			3,400	1,866	1,534
32,314	32,314	-	32,314	33,139	(825)
			1,800	1,976	(176)
<u>143,214</u>	<u>136,449</u>	<u>6,765</u>	<u>275,514</u>	<u>232,191</u>	<u>43,323</u>
(14,283)	1,246	15,529	(42,383)	12,989	55,372
45,000	43,406	(1,594)	(45,000)	(43,406)	1,594
			45,000	43,406	(1,594)
<u>30,717</u>	<u>44,652</u>	<u>13,935</u>	<u>(42,383)</u>	<u>12,989</u>	<u>55,372</u>
35,415	35,415	-	214,041	214,041	-
<u>\$ 66,132</u>	<u>\$ 80,067</u>	<u>\$ 13,935</u>	<u>\$171,658</u>	<u>\$ 227,030</u>	<u>\$ 55,372</u>

**GILFORD TOWNSHIP**  
**Notes to Financial Statements**  
**For the Year Ended March 31, 2005**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

Gilford became a Township prior to 1859 and is located in Tuscola County. The Township is operated under a Township Board consisting of five members. The Township provides various services to approximately 800 residents.

The accounting policies of Gilford Township conform to U.S. generally accepted accounting principles applicable to governmental units except for the Township not adopting the GASB #34 reporting format. The following is a summary of more significant policies:

**THE REPORTING ENTITY:**

The accompanying general purpose financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity" for determining the various governmental organizations to be included in the reporting entity. The Township is the primary government which has oversight responsibility and control over all activities. The Township receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. However, the Township is not included in any other governmental "reporting entity" as defined in GASB pronouncements since the Township Board members are a publicly elected governing body that has separate legal standing and is fiscally independent of other governmental entities. As such, the Board has decision-making authority, the authority to levy taxes and determine its budget, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. The Township does not include any other component units within its general purpose financial statements.

**BASIS OF PRESENTATION:**

The government uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types".

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital project funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds).

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government.

**GILFORD TOWNSHIP**  
Notes to Financial Statements  
For the Year Ended March 31, 2005

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):**

**BASIS OF ACCOUNTING:**

The modified accrual basis of accounting is followed in the governmental fund types. The modified accrual basis of accounting is defined as the basis of accounting under which expenditures other than accrued interest on general long term obligations are recorded at the time liabilities are incurred and revenues are recognized when available or measurable. Modifications in such method from the accrual basis are as follows:

1. Property taxes and other revenues that are measurable but not available for use to financial operations are recorded as deferred revenue. Other revenue is recorded when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on July 1 of the following year. These taxes are due on February 14 after which they are added to the County tax rolls.

2. Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.

**CASH AND INVESTMENTS:**

Michigan Compiled Laws, Section 129.91, authorizes Gilford Township to deposit and invest in the account of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Township Board has designated several local banks for the deposit of Township funds.

The Township's deposits and investments are in accordance with statutory authority.

**RECEIVABLES:**

Receivables have been recognized for all significant amounts due the Township. Valuation reserves have not been provided in that collection thereof is not considered doubtful and any uncollected amounts would be immaterial.

**COMPARATIVE DATA:**

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the Township's financial position and operations. However, comparative data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

**GILFORD TOWNSHIP**  
Notes to Financial Statements  
For the Year Ended March 31, 2005

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):**

**TOTAL COLUMNS ON COMBINED STATEMENTS - OVERVIEW:**

Total columns on the combined statements - overview are captioned **Memorandum Only** to indicate that they are presented only to facilitate financial analysis.

**FIXED ASSETS:**

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds.

**ESTIMATES:**

The preparation of financial statements in conformity with the U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 2 - PENSION PLAN:**

The Township pays no employee benefits.

**NOTE 3 - BUDGETS AND BUDGETARY ACCOUNTING:**

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The Township's Supervisor submits to the Township Board a proposed budget by March 31 of each year. The budget includes proposed expenditures and means of financing them.
2. The budget for the General Fund is adopted on a basis consistent with generally accepted accounting principles.
3. Budgeted amounts are as originally adopted, or as amended by the Township Board. Individual amendments were not material in relation to the original appropriations, which were amended.

**GILFORD TOWNSHIP**  
Notes to Financial Statements  
For the Year Ended March 31, 2005

**NOTE 4 - CASH AND INVESTMENTS:**

Cash and investments are held separately by each of the Township's funds.

**DEPOSITS:**

At year end, the carrying amount of the Township's deposits was \$217,788 and the bank balance was \$218,159 of which \$150,219 was covered by federal depository insurance.

**INVESTMENTS:**

The Township's investments are categorized to give an indication of the level of risk assumed by the Township at year-end. Category 1 includes investments that are insured or registered, or securities held by the Township's or the Township's agent in the Township's name. Category 2 includes investments that are uninsured and unregistered, with securities held by the counterpart's trust department or its agent in the Township's name. Category 3 includes investments that are uninsured and unregistered, with the securities held by the counter party, or by its trust department or its agent but not in the Township's name. At March 31, 2005, the Township had no Category 1, 2 or 3 investments.

The Township's cash, cash equivalents, investments and restricted assets at March 31, 2005 are composed of the following:

	<b>CASH AND CASH EQUIVALENTS</b>
General Fund Deposits	\$143,952
Special Revenue Fund Deposits	72,767
Agency Fund Deposits	<u>1,069</u>
<b>TOTAL</b>	<b>\$217,788</b>

**NOTE 5 – RISK MANAGEMENT:**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees' and natural disasters. The Township carries commercial insurance to cover any losses that may result from the above described activities. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

**NOTE 6 – PROPERTY TAX REVENUE:**

Property taxes become an enforceable lien on the property as of December 1. Taxes are levied on December 1 and are due in February of the following year. The Township bills and collects its own property taxes and also taxes for the county, intermediate school district, state education fund and school districts. All tax collections are accounted for in the tax collection fund, an agency fund. Township tax revenues are recognized in the fiscal year, which includes the December 1 levy date. A levy of 3.9222 mills was applied to \$32,901,878 taxable value for the 2004 tax year. In addition, the Township collected the State Education Tax which was levied July 1<sup>st</sup> and due September 15<sup>th</sup>. Also, the Township collected special assessments for refuse pickup and ambulance services.



**GILFORD TOWNSHIP**  
Notes to Financial Statements  
For the Year Ended March 31, 2005

**NOTE 7 – DUE TO AND FROM OTHER FUNDS:**

Due to and from other funds balances at March 31, 2005 are as follows:

<u>FUND</u>	<u>DUE FROM OTHER FUNDS</u>	<u>DUE TO OTHER FUNDS</u>
General Fund	\$3,011	
Special Revenue Fund	7,300	
Agency Fund	<u>          </u>	<u>\$10,311</u>
TOTAL	\$10,311	\$10,311

**NOTE 8 - TRANSFER TO AND FROM OTHER FUNDS:**

Amounts transferred during the year are as follows:

Transfer to Drain Fund.....	\$43,406
Transfer from General Fund.....	<u>(43,406)</u>
Net transfers .....	NONE

**NOTE 9 - GASB 34:**

The Township chose not to adopt GASB 34, which is required by the Generally Accepted Accounting Principals (GAAP). This departure from GAAP is also noted in the audit report letter.

## ADDITIONAL INFORMATION

**GILFORD TOWNSHIP**  
General Fund  
Schedule of Revenues, Expenditures And  
Change In Fund Balance  
Budget (GAAP Basis) And Actual  
For The Year Ended March 31, 2005

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUES:			
Taxes:			
Property taxes	\$ 43,900	\$ 45,146	\$ 1,246
Intergovernmental:			
State Shared Revenue	58,000	56,112	(1,888)
Licenses and permits	300	502	202
Charges for services	0	-	-
Interest	2,000	2,108	108
Miscellaneous	-	3,618	3,618
<b>TOTAL REVENUES</b>	<u>104,200</u>	<u>107,485</u>	<u>3,285</u>
EXPENDITURES:			
Legislative:			
Township Board			
Salaries	7,000	1,399	5,601
Professional services	3,400	1,954	1,446
Insurance	3,500	3,736	(236)
Other Expenses	100	7,246	(7,146)
<b>Total Legislative</b>	<u>14,000</u>	<u>14,335</u>	<u>(335)</u>
General Government:			
Supervisor	<u>3,575</u>	<u>3,575</u>	<u>-</u>

(Continued)

**GILFORD TOWNSHIP**  
General Fund  
Schedule of Revenues, Expenditures And  
Change In Fund Balance  
Budget (GAAP Basis) And Actual  
For The Year Ended March 31, 2005

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
EXPENDITURES, (Continued):			
Clerk's Staff			
Salary	\$ 5,775	\$ 5,775	\$ -
Office Supplies and Printing	0	-	-
Total Clerk's Staff	<u>5,775</u>	<u>5,775</u>	<u>-</u>
Assessor	<u>8,160</u>	<u>6,460</u>	<u>1,700</u>
Treasurer			
Salary	6,090	6,090	-
Office Supplies and Printing	<u>4,000</u>	<u>4,008</u>	<u>(8)</u>
Total Treasurer	<u>10,090</u>	<u>10,098</u>	<u>(8)</u>
Elections	<u>2,900</u>	<u>2,711</u>	<u>189</u>
Total General Government	<u>30,500</u>	<u>28,619</u>	<u>1,881</u>
Public Works:			
Zoning and Board of Review			
Salaries	<u>300</u>	<u>869</u>	<u>(569)</u>
Road Expense	<u>67,500</u>	<u>37,426</u>	<u>30,074</u>
Road Construction- ROW	<u>1,500</u>	<u>500</u>	<u>1,000</u>
Drain at Large	<u>9,000</u>	<u>5,177</u>	<u>3,823</u>
Cemetery Operations			
Contracted services	<u>4,300</u>	<u>4,148</u>	<u>152</u>
Total Public Works	<u>82,600</u>	<u>48,121</u>	<u>34,479</u>

(Continued)

**GILFORD TOWNSHIP**  
General Fund  
Schedule of Revenues, Expenditures And  
Change In Fund Balance  
Budget (GAAP Basis) And Actual  
For The Year Ended March 31, 2005

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
EXPENDITURES, (Continued):			
Recreation and Cultural:			
Township Hall:			
Street lights	\$ 1,900	\$ 1,431	\$ 469
Hall	1,500	435	1,065
Total Recreation and Cultural	<u>3,400</u>	<u>1,866</u>	<u>1,534</u>
Public Safety:			
Ambulance	-	825	(825)
Payroll Taxes	<u>1,800</u>	<u>1,976</u>	<u>(176)</u>
TOTAL EXPENDITURES	<u>132,300</u>	<u>95,742</u>	<u>36,558</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(28,100)	11,743	39,843
OTHER FINANCING SOURCES (USES)			
Transfer to Drain Fund	(45,000)	(43,406)	1,594
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER SOURCES (USES)	<u>(73,100)</u>	<u>(31,663)</u>	<u>41,437</u>
FUND BALANCE - BEGINNING OF YEAR	<u>178,626</u>	<u>178,626</u>	-
FUND BALANCE - END OF YEAR	<u>\$ 105,526</u>	<u>\$ 146,963</u>	<u>\$ 41,437</u>

See the accompanying notes

**GILFORD TOWNSHIP**  
Special Revenue Funds  
Combining Balance Sheet  
March 31, 2005

	<u>AMBULANCE FUND</u>	<u>FIRE FUND</u>
<b><u>ASSETS</u></b>		
Cash in Bank	\$ (22)	\$ 38,142
Due from other funds	<u>480</u>	<u>1,061</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 458</u></b>	<b><u>\$ 39,203</u></b>
 <b><u>LIABILITIES &amp; FUND BALANCE</u></b>		
Liabilities:		
Accounts Payable	\$ -	
Due to other funds		<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance:		
Undesignated	<u>458</u>	<u>\$ 39,203</u>
Total Fund Balance	<u>458</u>	<u>39,203</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$ 458</u></b>	<b><u>\$ 39,203</u></b>

See the accompanying notes

<u>DRAIN FUND</u>	<u>GARBAGE FUND</u>	<u>METRO FUND</u>	<u>TOTALS</u>
\$ -	\$ 34,647	\$ -	\$ 72,767
<u>2,615</u>	<u>3,144</u>	<u>-</u>	<u>7,300</u>
<u><b>\$ 2,615</b></u>	<u><b>\$ 37,791</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 80,067</b></u>
\$ -		\$ -	\$ -
<u>0</u>		<u>-</u>	<u>0</u>
2,615	\$ 37,791	\$ -	80,067
<u>2,615</u>	<u>37,791</u>	<u>-</u>	<u>80,067</u>
<u><b>\$ 2,615</b></u>	<u><b>\$ 37,791</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 80,067</b></u>

**GILFORD TOWNSHIP**  
Special Revenue Funds  
Combining Schedule Of Revenues, Expenditures  
And Changes In Fund Balances  
For the Year Ended March 31, 2005

	<u>AMBULANCE FUND</u>	<u>FIRE FUND</u>
REVENUES:		
Property taxes	\$ 6,720	\$ 24,667
Interest Income	<u>1</u>	<u>181</u>
TOTAL REVENUE	<u>6,721</u>	<u>24,848</u>
EXPENDITURES:		
Public Safety	6,664	25,650
Public Works	<u>        </u>	<u>        </u>
TOTAL EXPENDITURES	<u>6,664</u>	<u>25,650</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>57</u>	<u>(802)</u>
OTHER FINANCING SOURCES (USES)		
Transfer from general fund		
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER SOURCES (USES)	<u>57</u>	<u>(802)</u>
FUND BALANCE - BEGINNING OF YEAR	<u>401</u>	<u>40,005</u>
FUND BALANCE - END OF YEAR	<u><u>\$ 458</u></u>	<u><u>\$ 39,203</u></u>

See the accompanying notes.



<u>DRAIN FUND</u>	<u>GARBAGE FUND</u>	<u>METRO FUND</u>	<u>TOTALS</u>
\$ 59,221	\$ 43,492	\$ 3,163	\$ 137,263
102	142	6	432
<u>59,323</u>	<u>43,634</u>	<u>3,169</u>	<u>137,695</u>
<u>59,906</u>	<u>41,060</u>	<u>3,169</u>	<u>32,314</u> <u>104,135</u>
<u>59,906</u>	<u>41,060</u>	<u>3,169</u>	<u>136,449</u>
<u>(583)</u>	<u>2,574</u>	<u>-</u>	<u>1,246</u>
43,406			43,406
<u>42,823</u>	<u>2,574</u>	<u></u>	<u>44,652</u>
<u>(40,208)</u>	<u>35,217</u>	<u>-</u>	<u>35,415</u>
<u>\$ 2,615</u>	<u>\$ 37,791</u>	<u>\$ -</u>	<u>\$ 80,067</u>

**GILFORD TOWNSHIP**  
**Ambulance Fund**  
**Schedule Of Revenues, Expenditures**  
**And Changes In Fund Balances - Budget (GAAP Basis) & Actual**  
**For The Year Ended March 31, 2005**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Property taxes	\$ 6,680	\$ 6,720	\$ 40
Interest income	<u>-</u>	<u>1</u>	<u>1</u>
TOTAL REVENUE	<u>-</u>	<u>6,721</u>	<u>41</u>
EXPENDITURES:			
Public Safety			
Ambulance service	<u>6,664</u>	<u>6,664</u>	<u>-</u>
TOTAL EXPENDITURES	<u>6,664</u>	<u>6,664</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(6,664)</u>	<u>57</u>	<u>41</u>
FUND BALANCE - BEGINNING OF YEAR	<u>401</u>	<u>401</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ (6,263)</u>	<u>\$ 458</u>	<u>\$ 41</u>

See the accompanying notes.

**GILFORD TOWNSHIP**  
**Fire Fund**  
**Schedule Of Revenues, Expenditures**  
**And Changes In Fund Balances - Budget (GAAP Basis) and Actual**  
**For The Year Ended March 31, 2005**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Property taxes	\$24,000	\$24,667	667
Interest Income	-	181	\$ 181
TOTAL REVENUE	<u>24,000</u>	<u>24,848</u>	<u>848</u>
EXPENDITURES:			
Public Safety			
Fire protection	<u>25,650</u>	<u>25,650</u>	<u>-</u>
TOTAL EXPENDITURES	<u>25,650</u>	<u>25,650</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(1,650)</u>	<u>(802)</u>	<u>848</u>
FUND BALANCE -BEGINNING OF YEAR	<u>40,005</u>	<u>40,005</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ 38,355</u>	<u>\$ 39,203</u>	<u>\$ 848</u>

See the accompanying notes.

**GILFORD TOWNSHIP**  
 Drain Fund  
 Schedule Of Revenues, Expenditures  
 And Changes In Fund Balances - Budget (GAAP Basis) and Actual  
 For The Year Ended March 31, 2005

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Property taxes	\$ 62,100	\$ 59,221	\$ (2,879)
Interest income		102	102
TOTAL REVENUE	<u>62,100</u>	<u>59,323</u>	<u>(2,777)</u>
EXPENDITURES:			
Public Works			
Drain-at-large	<u>69,000</u>	<u>59,906</u>	<u>9,094</u>
TOTAL EXPENDITURES	<u>69,000</u>	<u>59,906</u>	<u>9,094</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(6,900)</u>	<u>(583)</u>	<u>6,317</u>
OTHER FINANCING SOURCES (USES)			
Transfer from general fund	45,000	43,406	(1,594)
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER SOURCES (USES)	<u>38,100</u>	<u>42,823</u>	<u>4,723</u>
FUND BALANCE - BEGINNING OF YEAR	<u>(40,208)</u>	<u>(40,208)</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ (2,108)</u>	<u>\$ 2,615</u>	<u>\$ 4,723</u>

See the accompanying notes

**GILFORD TOWNSHIP**  
Garbage Fund  
Schedule Of Revenues, Expenditures  
And Changes In Fund Balances - Budget (GAAP Basis) and Actual  
For The Year Ended March 31, 2005

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Property taxes	\$ 42,200	\$ 43,492	\$ 1,292
Interest income		142	142
TOTAL REVENUE	<u>42,200</u>	<u>43,634</u>	<u>1,434</u>
EXPENDITURES:			
Public Works			
Sanitation	<u>41,900</u>	<u>41,060</u>	<u>840</u>
TOTAL EXPENDITURES	<u>41,900</u>	<u>41,060</u>	<u>840</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>300</u>	<u>2,574</u>	<u>2,274</u>
FUND BALANCE - BEGINNING OF YEAR	<u>35,217</u>	<u>35,217</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ 35,517</u>	<u>\$ 37,791</u>	<u>\$ 2,274</u>

See the accompanying notes

**GILFORD TOWNSHIP**  
Metro Fund  
Schedule Of Revenues, Expenditures  
And Changes In Fund Balances - Budget (GAAP Basis) and Actual  
For The Year Ended March 31, 2005

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
State revenue sharing- ROW	\$ -	\$ 3,163	\$ 3,163
Interest income	-	6	6
TOTAL REVENUE	-	3,169	3,169
EXPENDITURES:			
Road Expense		3,169	(3,169)
TOTAL EXPENDITURES	-	3,169	(3,169)
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	-
FUND BALANCE - BEGINNING OF YEAR			-
FUND BALANCE - END OF YEAR	\$ -	\$ -	\$ -

See the accompanying notes

**GILFORD TOWNSHIP**  
Schedule of Changes in Assets and Liabilities  
Current Tax Collection Fund  
For the Fiscal Year Ended March 31, 2005

	<u>CURRENT TAX COLLECTION FUND</u>			
	<u>BALANCE MARCH 31, 2004</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE MARCH 31, 2005</u>
<b><u>ASSETS</u></b>				
Cash	\$ 939	\$ 130		\$ 1,069
Taxes receivable	49,645	950,398	\$ 957,046	42,997
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 50,584</u></b>	<b><u>\$ 950,528</u></b>	<b><u>\$ 957,046</u></b>	<b><u>\$ 44,066</u></b>
 <b><u>LIABILITIES</u></b>				
Due to Fire Fund	\$ 1,243	\$ 24,857	\$ 24,675	\$ 1,061
Due to Ambulance Fund	640	6,880	6,720	480
Due to Drain Fund	3,219	59,825	59,221	2,615
Due to Garbage Fund	4,064	44,412	43,492	3,144
Due to General Fund	3,213	45,348	45,146	3,011
Due to other taxing units	38,205	775,724	771,274	33,755
<b><u>TOTAL LIABILITIES</u></b>	<b><u>\$ 50,584</u></b>	<b><u>\$ 957,046</u></b>	<b><u>\$ 950,528</u></b>	<b><u>\$ 44,066</u></b>

See the accompanying notes.